Premier Educator Grants

Sponsored by Plainview Education Foundation

**Foundation Mission**

Plainview Education Foundation’s mission is to expand opportunities for a premier teaching and learning experience.

**Priorities of the Fall 2022 Grants Program**

* Projects that support PISD goals, needs assessments, and strategic plans.
* Plan needs to enrich educational processes for in-person and virtual learning.
* Proposals should demonstrate well-planned, thoughtful, and unique ideas.
* The number of grants awarded will vary depending on available funds as well as the quality and quantity of submissions.

**Eligibility Criteria**

Plainview Education Foundation Fall 2022 Grant Program is opened to any full-time or part-time Plainview ISD employee. Grants may be implemented at the classroom, campus, or district level. **Excellence in Education Grant Program recipients of the previous two semesters are ineligible to apply.**

**General Grant Guidelines**

* Standard Grant requests (for one classroom) cannot exceed $1,000.00.
* Departmental/Grade-Level Grant requests cannot exceed $2,500.00.
* Campus Grant requests cannot exceed $5,000.00.
* Proposals must indicate a need for which there is NO other funding source available.
* Proposed projects should improve the quality of learning for Plainview ISD students.
* Proposals must align with current and approved district policies and/or curriculum.
* Proposed projects or programs may NOT discriminate on any illegal basis. Grant funds must NOT be used for political or religious purposes.

**Technology Proposals**

* Technology requests MUST include a quote estimate from Plainview ISD Technology and Information Services Department.
* Eligible technology requests MUST specifically describe how the technology will be used in an innovative and creative way to engage students, enhance learning, and support the current curriculum. Software requests MUST support PISD scope and sequence explicitly address age-appropriateness.
* Eligible technology funding includes: software supporting current curriculum and grade-level appropriate for which the request is made. Mobile devices such as tablets, calculators, digital cameras, and specialized audio/visual equipment that support existing resources are eligible.
* Plainview Education Foundation may limit the number of mobile devices or other eligible technology requests during a grant cycle based on available funds as well as the capacity of PISD to install and support the request.
* Grant requests must identify specific apps being requested for tablets. Quote estimates from PISD Technology and Information Services Department for apps that are not free. All apps must be approved by PISD.

**Selection Process**

* Once the grant application is received by Plainview Education Foundation (PEF) Executive Director, the appropriate Principal/Supervisor will be contacted for approval.
* After being reviewed by PEF Executive Director, blind grant applications will be reviewed by the Plainview Education Foundation Grant Selection Committee.
* The PEF Grant Selection Committee awards grants via a blind selection process using an objective scoring rubric. Points for each application category are tallied for a total score.
* Eligible proposals will be ranked according to score and awards granted in descending order until all available funds have been dispersed.

**Helpful Tips for Grant Proposal**

* Explain significant and innovative educational benefits for PISD students.
* Establish collaboration among grade-levels, disciplines, and schools if applying for a departmental or campus grant.
* Grant should be original (unique from previously awarded grants).
* Grant awards will be prioritized according to student impact.
* Examples of projects and programs that may be funded:
  + Curricular aides or kits
  + Classroom materials: manipulatives, equipment, reference/resource books
  + Technology that will directly impact student learning
  + Guest speakers, clinicians, or professional development
* Examples of projects and programs that are unable to be funded
  + Technology that cannot be supported by the district
  + Curriculum programs not supported by the district
  + iTunes cards and music
  + refreshments, snacks, or meals
  + fundraising: raffles or auctions
  + expenses for staff honoraria, salaries, stipends, or substitute teachers
  + parties
  + after-school clubs
  + Chromebooks

Grant #\_\_\_\_\_\_\_

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Premier Educator Grants

2022 Fall Grant Application

**All applications must be submitted by 4:00 p.m. October 31, 2022**

**Standard Grant Departmental/Grade-level Grant Campus Grant**

**($1,000 maximum) ($2,500 maximum) ($5,000 max)**

Lead applicant name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Campus:\_\_\_\_\_\_\_\_\_\_\_\_

Grant Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grade Level(s)/Class(es) Involved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date last grant received: \_\_\_\_\_\_\_\_\_\_\_ Amount Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lead Applicant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team Member Signatures (if applicable):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**The grant selection process is blind. Refrain from using identifying information (your name, campus name, or names of any other individuals) in the proposal.**

**Proposal Components**

1. Grant proposal should be typed, double-spaced, 12 pt. Times New Roman or Arial. Include page numbers.
2. Proposal should contain all the components as listed in the Sample Proposal Layout.
3. Applications MUST include:
   1. Application Cover Page (page 4)
   2. Initialed Conditions and Requirements (page 5)
   3. Typed Proposal with all required sections.

Grant #\_\_\_\_\_\_

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Premier Educator Grant Conditions and Requirements

**Read and agree to all the following conditions and requirements before submitting grant application:**

* Requested funds meet the Eligibility Criteria and fall within the Grant Guidelines.
* If approved, the grant may be fully or partially funded.
* Materials or equipment purchased with Premier Education Grant funds will become the property of Plainview Independent School District and CANNOT be used out of PISD without written permission.
* Awarded funds must be encumbered the last day of school that current school year.
* Grant funds will be used in the manner and the purposes outlined in the approved grant proposal. Funds cannot be repurposed once awarded. No excess expenses of the approved grant amount will the charged to Plainview Education Foundation.
* Plainview Education Foundation will be notified in writing any changes or problems interfere with completion of the funded project or program.
* Grant recipients will cooperate the Plainview Education Foundation to promote Premier Education Grant Program. This includes, but is not limited to, photographs of participating students, comments regarding positive reactions by project participants, and publicizing the grant through school media. Plainview Education Foundation may use grant funded samples, photos, or quotes for promotional purposes.
* Grant recipients may be asked to provide directed thank you notes and/or make presentations at special events to appreciate Plainview Education Foundation donors or partners.
* If possible, and upon request, a sample of any product developed as part of the funded project or program will be submitted to the Plainview Education Foundation.

I agree to the conditions listed above.

Lead Applicant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(include this page with submitted application)

Sample Proposal Layout

(use this format to type your own document)

Proposal Title

**Objective**

Provide clear goal(s) that realistically and potentially have significant positive impact on students. Be specific on what you want to accomplish and the audience you want to meet this accomplishment.

**Overview**

Describe your overall plan for grant funds. Clearly explain procedures, methods, or activities with context to targeted audience. This must not be vague and should apply solely and uniquely to your classroom, department, or campus.

**Value to Plainview ISD**

Explain the relevance of your proposal in terms of PISD goals, strategic plan, or campus priorities. Use data whenever possible to support your intentions. Describe why grant funding is necessary, rather than using funds from the regular campus budget.

**Timeline**

Outline the implementation timeline of your plan by date or grading period. When will this occur? What part of the school year and/or day will it be used? How long or how often will it be used?

**Itemized Budget**

How much will each specific piece cost and where will items be purchased? Explain why this product or vendor is the best option to meet the need.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item | Vendor | Quantity | Price per Unit | Total Cost |
|  |  |  |  |  |
|  |  |  |  |  |
| TOTAL FUNDING REQUEST | | | |  |

**Impact on Students**

Use data-driven needs to specify who will benefit and why they need it. Explain how these funds will be used to benefit PISD students.

**Supporting Material**

Attach any relevant documents you think would be beneficial for the Plainview Education Foundation Grant Selection Committee (price quotes, research, lesson plans, etc.)